**Letter of Intent to Purchase Real Estate**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[*Recipient’s Name*]**

[*Recipient’s Company or Organization*]

[*Recipient’s Street Address*]

[*City, ZIP Code*]

Attention: [*Recipient Name*],

This letter serves as my, [*YOUR NAME*], declaration of an intention to purchase a real estate property from your company with the following details:

Description: [*TYPE OF REAL ESTATE PROPERTY*]

Location: [*PROPERTY NAME & ADDRESS*]

Size: [*LOT AREA and/or FLOOR AREA*]

Additions: [*PARKING etc.*]

I would like to offer PHP [*PRICE OFFER IN WORDS*], (**₱** [*PRICE OFFER IN NUMBERS*]) for this property. The terms of payment will be: [*CASH/INSTALLMENT/FINANCING*].

Kindly contact me at [*YOUR CONTACT DETAILS*] for any questions or clarifications about my offer.

Thank You,

[*Signature Over Printed* *Name*]

[*Your Address*]

[*Your Contact Details*]